



Senior Management Diaries

Date	Title of Meeting	Staff Member
December 2018		
13/12/18	Meeting with Scottish Government FOI Team officials in Edinburgh	Daren Fitzhenry
13/12/18	Holyrood FOI Conference	Daren Fitzhenry
06/12/18	Meeting with representatives of Deaf Scotland	Sarah Hutchison
05/12/18	Advisory Group Meeting, Edinburgh	Sarah Hutchison
04/12/18	Meeting with Police Scotland, Glasgow	Margaret Keyse
November 2018		
29/11/18	Meeting with representatives from ASAP-NHS	Daren Fitzhenry Margaret Keyse
21/11/18	Meeting with Scottish Government FOI Team officials at St Andrews	Daren Fitzhenry, Sarah Hutchison
20/11/18	ICIC Governance Working Group conference call	Daren Fitzhenry
19/11/18	Meeting with Head of Elections & FOI Division, Scottish Government	Daren Fitzhenry
19/11/18	Meeting with Janice Crerar and Huw Williams, SPCB	Daren Fitzhenry
19/11/18	Meeting with Gill Bull and Ken Macdonald, ICO	Daren Fitzhenry
13/11/18	SFHA Finance Conference	Daren Fitzhenry
October 2018		
29/10/18	Open Government Partnership - Draft Commitment meeting, Edinburgh	Daren Fitzhenry
25/10/18	Meeting with Mr Neil Findlay, MSP	Daren Fitzhenry Sarah Hutchison
22-23/10/18	Northern Ireland Ombudsman and International Ombudsman Institute Own Initiative Investigations event, Belfast	Daren Fitzhenry
21/10/18	ICIC Governance Working Group meeting, Brussels	Daren Fitzhenry
17/10/18	Meeting with Police Scotland	Daren Fitzhenry
12/10/18	Meeting with Police Scotland	Daren Fitzhenry Margaret Keyse
11/10/18	Meeting with Police Scotland and Crown Office and Procurator Fiscal Service, Edinburgh	Daren Fitzhenry
05/10/18	Open Government Partnership - Draft Commitment meeting, Glasgow	Daren Fitzhenry
04/10/18	Open Government Partnership Steering Group meeting, Edinburgh	Daren Fitzhenry
03/10/18	Environmental Information Project Advisory Board meeting, University of Dundee	Daren Fitzhenry
September 2018		
28/09/2018	Scottish Public Information Forum, Dundee	Daren Fitzhenry

Date	Title of Meeting	Staff Member
		Sarah Hutchison Margaret Keyse
27/09/2018	Meeting with Western Balkans delegation, Scottish Parliament, Edinburgh	Daren Fitzhenry
25/09/2018	National Records Scotland, Progress Update Report Workshop, Edinburgh	Helen Gardner-Swift
25/09/2018	Cyber Security Workshop, Edinburgh	Helen Gardner-Swift
24/09/2018	Meeting with journalists	Daren Fitzhenry Sarah Hutchison
19/09/2018	Meeting with members of the Scottish Government FOI Team	Daren Fitzhenry Sarah Hutchison
19/09/2018	Advisory Group Meeting, Edinburgh	Daren Fitzhenry Sarah Hutchison
13/09/2018	DPO Network Meeting, Scottish Parliament, Edinburgh	Helen Gardner-Swift
07/09/2018	Deliver presentation at Scottish Federation of Housing Associations Conference, Glasgow	Daren Fitzhenry
05/09/2018	Meeting with Judith Robertson, Scottish Human Rights Commissioner	Daren Fitzhenry
04/09/2018	Advisory Audit Board Meeting	Daren Fitzhenry Helen Gardner-Swift
August 2018		
15/08/2018	Meeting with Business Development Manager, Croner	Helen Gardner-Swift
10/08/2018	Meeting with Graham Dey MSP, Minister for Parliamentary Business and Veterans, Scottish Parliament	Daren Fitzhenry, Sarah Hutchison
10/08/2018	Meeting David Rogers, Scottish Government	Daren Fitzhenry, Sarah Hutchison
08/08/2018	Meeting with C2	Sarah Hutchison
07/08/2018	Meeting with Scottish Federation of Housing Associations	Daren Fitzhenry, Sarah Hutchison
06/08/2018	Meeting with Scottish Government Local Governance Review - Engagement Phase	Sarah Hutchison
02/08/2018	NHS FOI Forum	Daren Fitzhenry, Sarah Hutchison
02/08/18	ICIC Governance Working Group Telephone Conference	Daren Fitzhenry
July 2018		
30/07/2018	Meeting with Bob Downes, Chairman, SEPA	Daren Fitzhenry
27/07/2018	BBC Scotland	Daren Fitzhenry
26/07/2018	Meeting with Data Protection Officer, Scottish Parliament	Helen Gardner-Swift
18/07/2018	Meeting with Data Protection Officer, Scottish Parliament	Helen Gardner-Swift
15/07 – 20/07/18	Open Government Partnership Summit, Georgia and associated travel	Daren Fitzhenry
16/07/2018	Conference call with Ministry of Justice	Helen Gardner-Swift
12/07/2018	Media training, Glasgow	Daren Fitzhenry
06/07/2018	Meeting with Bronwen McGhee and John Stevenson from SPSO	Sarah Hutchison
05/07/2018	Meeting with Anderson Strathern	Daren Fitzhenry
04/07/2018	Attended Royal Garden Party, Edinburgh	Daren Fitzhenry
June 2018		

Date	Title of Meeting	Staff Member
29/06/2018	SOLAR Meeting	Margaret Keyse
27/06/2018	Meeting with Malcolm Wright, Chief Executive, NHS Tayside	Daren Fitzhenry
21/06/2018	Open Government Partnership Steering Group meeting – attendance as an observer	Daren Fitzhenry
15/06/2018	Part 7 Network Meeting	Daren Fitzhenry Margaret Keyse
07/06/2018	Telephone conference meeting of ICIC Governance Working Group	Daren Fitzhenry
05/06/2018	EIR's Project Advisory Board Meeting, University of Dundee	Daren Fitzhenry
May 2018		
30/05/2018	Procurement Improvement Event	Helen Gardner-Swift
29/05/2018	Cyber Resilience in the Public Sector Workshop	Daren Fitzhenry, Helen Gardner Swift
22/05/2018	Holyroodhouse, dinner hosted by Lord High Commissioner to the General Assembly of the Church of Scotland	Daren Fitzhenry
21/05/2018	Meeting with Scottish Government / SPCB	Helen Gardner-Swift
21/05/2018	Scottish Government, Intervention interviews	Daren Fitzhenry
19/05/2018	Scottish Government, BSL event	Daren Fitzhenry, Sarah Hutchison
18/05/2018	Scottish Government, BSL event	Daren Fitzhenry
18/05/2018	Scottish Government, Intervention interviews	Daren Fitzhenry
17/05/2018	Scottish Government, Intervention interviews	Daren Fitzhenry
16/05/2018	Scottish Government, Intervention interviews	Daren Fitzhenry
15/05/2018	Scottish Government, Intervention interviews	Daren Fitzhenry, Sarah Hutchison
06/05/2018	Advisory Group meeting	Sarah Hutchison
09/05/2018	Information and Privacy Rights in a Time of Change	Daren Fitzhenry
08/05/2018	Centre for FOI Conference	Daren Fitzhenry, Sarah Hutchison
01/05/2018	Meeting with Matthew Rice, Open Government Forum	Sarah Hutchison
April 2018		
27/04/2018	Meeting with Ken Macdonald, James Dipple-Johnstone, Deputy Commissioner (Operations) Adam Sowerbutts, Head of FOI Complaints, Information Commissioner's Office	Daren Fitzhenry
26/04/2018	GDPR Working Party, Scottish Parliamentary Corporate Body	Helen Gardner-Swift
19/04/2018	Training – Law at Work	Helen Gardner-Swift
17/04/2018	Act Now GDPR training	Daren Fitzhenry, Helen Gardner-Swift, Margaret Keyse, Sarah Hutchison
12/04/2018	Meeting with Carole Ewart & David Goldberg, Campaign for FOI	Daren Fitzhenry, Sarah Hutchison
10/04/2018	Meeting with Leslie Evans, Permanent Secretary, David Rogers, Director for Strategy and Constitution, and member of FOI team, Scottish Government	Daren Fitzhenry
10/04/2018	Meeting with member of FOI team, Scottish Government	Daren Fitzhenry

Date	Title of Meeting	Staff Member
05/04/2018	Meeting with Office of the Scottish Charity Regulator	Margaret Keyse
04/04/2018	GDPR Webinar, Brodies LLP	Margaret Keyse
March 2018		
29/03/2018	GDPR Working Party, Scottish Parliamentary Corporate Body	Helen Gardner-Swift
27/03/2018	Internal Audit – closing meeting - Scott Moncrieff	Helen Gardner-Swift
26/03/2018	Internal Audit – opening meeting - Scott Moncrieff	Helen Gardner-Swift
22/03/2018	Public Audit and Post-Legislative Scrutiny Committee	Daren Fitzhenry, Margaret Keyse, Sarah Hutchison
21/03/18	ICIC Governance Working Group Telephone Conference	Daren Fitzhenry
19/03/2018	Meeting with Bill Barron, CE, Crofting Commission	Daren Fitzhenry
15/03/2018	Meeting with Rosemary Agnew, Scottish Public Services Ombudsman	Daren Fitzhenry
15/03/2018	Scottish Government Executive Meeting	Daren Fitzhenry
14/03/2018	CRISP 2018 Annual Lecture	Daren Fitzhenry
14/03/2018	Meeting with David Rogers, Director for Strategy and Constitution, Scottish Government	Daren Fitzhenry
13/03/2018	Cyber Essentials Pre Assessment	Helen Gardner-Swift
08/03/2018	Faculty of Advocates: Advocacy - an event to celebrate International Women's Day	Margaret Keyse
08/03/2018	Scottish Privacy Forum meeting	Daren Fitzhenry
05/03/2018	Scottish Public Information Forum	Daren Fitzhenry, Sarah Hutchison, Margaret Keyse
February 2018		
27/02/2018	Health & Safety Audit - Law at Work	Helen Gardner-Swift
23/02/2018	GDPR Working Party, Scottish Parliamentary Corporate Body	Helen Gardner-Swift
23/02/2018	Centre for FOI meeting	Daren Fitzhenry
22/02/2018	Meeting with Computer Application Services Ltd	Helen Gardner-Swift
22/02/2018	Meeting with Police Scotland	Daren Fitzhenry
21/02/2018	Meeting with Ian Davidson and members of the Scottish Government's FOI Unit	Daren Fitzhenry, Margaret Keyse, Sarah Hutchison
21/02/2018	Meeting with Joe Fitzpatrick MSP, Minister for Parliamentary Business	Daren Fitzhenry
20/02/2018	Fife Roadshow	Daren Fitzhenry, Margaret Keyse, Sarah Hutchison
16/02/2018	Meeting with Doreen Grove	Daren Fitzhenry, Sarah Hutchison
13/02/2018	Meeting with Stephen Grounds, CYCPS	Helen Gardner-Swift
13/02/2018	Meeting with Janice Crerar and Huw Williams, Scottish Parliamentary Corporate Body	Daren Fitzhenry, Helen Gardner-Swift
12/02/2018	Dundee University	Margaret Keyse
12/02/2018	Meeting with Scottish Federation of Housing Associations	Daren Fitzhenry, Sarah Hutchison
09/02/2018	Meeting with Paul Kelly, Scott-Moncrieff	Daren Fitzhenry, Helen Gardner-Swift
08/02/2018	Meeting (conference call) with Quorum Cyber	Helen Gardner-Swift
08/02/2018	Court of Session, Edinburgh	Daren Fitzhenry,

Date	Title of Meeting	Staff Member
		Margaret Keyse
07/02/2018	Meeting with Kenny Copeland, Integrated Cleaning Management	Helen Gardner-Swift
07/02/2018	Ken Thomson, Director General Constitution and External Affairs, Scottish Government	Daren Fitzhenry, Sarah Hutchison
06/02/2018	Meeting with Computer Application Services Ltd	Daren Fitzhenry, Helen Gardner-Swift
02/02/2018	Meeting with Barrier Networks	Helen Gardner-Swift
01/02/2018	Greater Glasgow and Clyde Roadshow	Daren Fitzhenry, Margaret Keyse, Sarah Hutchison
January 2018		
30/01/2018	Meeting with Transport Scotland	Daren Fitzhenry
26/01/2018	Meeting with Lorraine Meston, Croner (Simply Personnel)	Helen Gardner-Swift
26/01/2018	Officeholders British Sign Language planning meeting	Daren Fitzhenry, Helen Gardner-Swift
25/01/2018	GDPR Working Party, Scottish Parliamentary Corporate Body	Daren Fitzhenry Helen Gardner-Swift
18/01/2018	Meeting with NHS Lothian	Margaret Keyse
18/01/2018	Meeting with Scottish Government (William Fleming, Head of Housing Services Policy Unit and members of Scottish Government Legal Directorate and FOI Team)	Daren Fitzhenry, Margaret Keyse
17/01/2018	Advisory Group meeting	Daren Fitzhenry, Sarah Hutchison
11/01/2018	Meeting with Deloitte LLP and Advisory Audit Board	Daren Fitzhenry, Helen Gardner-Swift
10/01/2018	Meeting with Fiona Killen, Anderson Strathern	Daren Fitzhenry, Margaret Keyse
09/01/2018	Meeting with Susan Drummond, RBS	Helen Gardner-Swift

Contact us

Scottish Information Commissioner

Kinburn Castle
Doubledykes Road
St Andrews, Fife
KY16 9DS

t 01334 464610

f 01334 464611

enquiries@itspublicknowledge.info

www.itspublicknowledge.info