

Value of contracts let by the Scottish Information Commissioner as at: 27/08/2020

Supplier	Description of Service	Value - per annum unless otherwise stated	Commencement date	Term	Expiry/Review Date
1&1	Domain Name registration (3)	Various	23/09/2014	Renewed for one year each time	23/09/2020
123-reg.co.uk	Domain Name registration (11)	Various	Various	Renewed for two years each time	23/02/2021
Acas	Training	£1,032.00	17/03/2020	1 day	31/08/2020
Anderson Strathern	Legal Services	Variable - rates agreed	01/07/2012	5 years + extension	30/09/2017
Audit Scotland (For Deloitte)	Annual Report and Accounts annual audits (for financial years 2016/17 to 2020/21 inclusive)	£16,510	12/04/2016	5 years	Completion of 2020/21 audit
Biteable	Animation software	£144.00	18/11/2019	1 year	17/11/2020
British Gas	Heatsure (Boiler & radiator cover and annual service)	£666	13/04/2020	1 year	12/04/2021
Brodies	Legal services	Variable - rates agreed	01/07/2012	5 years + extension	30/09/2017
Bruce Stevenson	Premises Insurance	£2,698	15/06/2020	1 year	15/06/2021
Clark Thomson Insurance Brokers Ltd	Travel Insurance for staff	£353	02/03/2020	1 year	01/03/2021
Computer Application Services Ltd	Workpro Licence Fees, Support & Maintenance	£31,735	01/04/2020	1 year	31/03/2021
Easyspace.com	Domain Name registration (2)	various	various	Renewed for two years each time	25/02/2021
Edenred Childcare Vouchers Ltd	Childcare Vouchers	Variable - est £500 annually	01/12/2008	ongoing	ongoing
EE	Spare office mobile phones	£87	06/10/2004	ongoing	ongoing
EDF Energy	Business electricity supply	Variable	Ongoing	Ongoing	Ongoing
Electro Guard	Maintenance Agreement - Intruder Alarm	£558	14/04/2020	1 year	13/04/2021
Electro Guard	Maintenance Agreement - Emergency Lighting	£221	14/04/2020	1 year	13/04/2021
Electro Guard	Maintenance Agreement - Fire Alarm	£299	14/04/2020	1 year	13/04/2021
Electro Guard	Maintenance Agreement - Video Entry System	£95	14/04/2020	1 year	13/04/2021

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JISC	Online Surveys	£984	01/12/2019	1 year	30/11/2020
Law at Work	Advice on Employment Law	£2,089	28/05/2020	6 months	27/11/2020
Law at Work	Advice on Health and Safety Law	£1,500	28/05/2020	6 months	27/11/2020
Law at Work	Employment Practices Liability Insurance	£532	28/05/2020	6 months	27/11/2020
Life and Progress	Employee Assistance Programme	£952	01/12/2019	16 months	31/03/2021
Linets (Crown Office and Procurator Fiscal Service)	Legal Database (6 users)	£5,500	01/04/2020	1 year	31/03/2021
McCallum Media	Newspaper cuttings	£4,493	10/08/2015	3 years + 2 year, 3 month extension	09/11/2020
Marsh Commercial (formerly Clark Thomson Insurance Brokers Ltd)	Certificate of Employers' Liability Insurance and Contents Insurance	£747	08/08/2020	1 year	07/08/2021
Marsh Commercial (formerly Clark Thomson Insurance Brokers Ltd)	Works of Art Insurance	£339	08/08/2020	1 year	07/08/2021
Microsys Solutions	IT Support & Maintenance	£12,326	26/02/2020	1 year	25/02/2021
Ministry of Justice	Service Level Agreement - payroll service	£5.75 + VAT per person per month service charge	01/07/2004	ongoing	ongoing
Julie Murphy Chartered Accountant	Preparation of Annual Accounts	£60.00 per hour plus expenses	08/05/2018	ongoing	ongoing
Messrs Murray & Donald	Lease of Office Premises	£50,000 (subject to 5-yearly review)	19/05/20 (lease extension)	21 years	16/01/2041
Newspaper Licensing Agency	Newspaper Licence	£979	07/11/2019	1 year	06/11/2020
PHS Group Plc	Washroom facilities	£292	25/08/2020	3 year	24/08/2023
Pulsant	Domain Name Hosting (itspublicknowledge.info)	£62	09/04/2020	1 year	08/04/2021
Pulsant	Business FTTC Broadband service	£1,200	09/04/2020	1 year	08/04/2021
Resource Telecom Ltd	Maintenance of telephone system (hardware)	£670	21/03/2020	1 year	20/03/2021
Resource Telecom Ltd	19 mobile phones & mobile device management	£3,830	01/06/2020	2 years	31/05/2022
Ricoh UK Ltd	Rental & service MFD	£1,616	28/01/2015	ongoing	31/12/2020

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Royal Mail	Mail uplift	£944	31/12/2019	1 year	31/12/2020
Sage	SageCover Extra	£1,656	01/06/2020	1 year	30/05/2021
Shred-it	Confidential destruction of waste	Variable - est £1,572 annually	18/04/2014	3 years + extension	31/08/2020
TCFM	Cleaning services	£12,300	15/03/2020	1 year	14/03/2021
Total Gas & Power Ltd	Business gas supply	Variable - est £3,000 annually	08/09/2010	Ongoing	Ongoing
Virtual Cabinet	Support and Maintenance Contract (27 users)	£3,182	01/04/2020	1 year	31/03/2021
Xperience Group	ACT Premium 12 month licence subscription, includes upgrades and phone support	£3,644	31/01/2020	1 year	30/01/2021