

	VARIANCE ANALYSIS as at 31 March 2019							
	Annual approved budget	Variation to budget	Budget year to date	Spend year to date	Less b/f from previous period	Spend this period	Variance to budget year to date £	Variance to budget year to date %
Officeholder Staff Costs	100,065		100,065	100,540	0	100,540	(475)	0
Senior Management Staff Costs	252,240		252,240	255,542	0	255,542	(3,302)	(1)
Other Staff Costs	889,013		889,013	881,048	0	881,048	7,965	1
Healthy Living Initiative	3,000		3,000	1,048	0	1,048	1,952	65
GDPR - DPO	10,000	(10,000)	0	0	0	0	0	0
<b>Total Staff Costs</b>	<b>1,254,318</b>	<b>(10,000)</b>	<b>1,244,318</b>	<b>1,238,177</b>	<b>0</b>	<b>1,238,178</b>	<b>6,140</b>	<b>0</b>
Officeholder Travel & Expenses	3,000		3,000	4,446	0	4,446	(1,446)	(48)
Staff Travel & Expenses	6,000		6,000	3,820	0	3,820	2,180	36
Training	7,500		7,500	5,307	0	5,307	2,193	29
Recruitment	1,840		1,840	3,995	0	3,995	(2,155)	(117)
<b>Total Staff Related Costs</b>	<b>18,340</b>	<b>0</b>	<b>18,340</b>	<b>17,567</b>	<b>0</b>	<b>17,568</b>	<b>772</b>	<b>4</b>
Rent	50,000		50,000	50,000	0	50,000	0	0
Rates	23,000		23,000	23,687	0	23,687	(687)	(3)
Utilities	8,600		8,600	9,110	0	9,110	(510)	(6)
Cleaning	15,500		15,500	17,809	0	17,809	(2,309)	(15)
Maintenance	12,000		12,000	9,381	0	9,381	2,619	22
<b>Total Property Costs</b>	<b>109,100</b>	<b>0</b>	<b>109,100</b>	<b>109,987</b>	<b>0</b>	<b>109,987</b>	<b>(887)</b>	<b>(1)</b>
Auditors	16,000		16,000	18,897	0	18,897	(2,897)	(18)
Financial Advisers	0		0	0	0	0	0	0
Legal Advisers	10,000		10,000	6,060	0	6,060	3,940	39
Other Fees	13,500		13,500	13,109	0	13,109	391	3
<b>Total Professional Fees</b>	<b>39,500</b>	<b>0</b>	<b>39,500</b>	<b>38,066</b>	<b>0</b>	<b>38,066</b>	<b>1,434</b>	<b>4</b>
Advertising	0		0	0	0	0	0	0
Administration Costs	25,000		25,000	31,612	0	31,612	(6,612)	(26)
GDPR implementation	5,000		5,000	2,831	0	2,831	2,169	43
Hospitality	0		0	42	0	42	(42)	0
IT	65,000		65,000	76,520	0	76,520	(11,520)	(18)
Insurance	5,000		5,000	6,684	0	6,684	(1,684)	(34)
Library	0		0	45	0	45	(45)	0
Postage	3,700		3,700	3,434	0	3,434	266	7
Printing	11,000		11,000	7,274	0	7,274	3,726	34
Publicity & Promotion	19,600		19,600	4,418	0	4,418	15,182	77
Research	11,000		11,000	9,625	0	9,625	1,375	13
Telephones	6,400		6,400	5,789	0	5,789	611	10
<b>Total Running Costs</b>	<b>151,700</b>	<b>0</b>	<b>151,700</b>	<b>148,275</b>	<b>0</b>	<b>148,274</b>	<b>3,426</b>	<b>2</b>
<b>Total Revenue Costs</b>	<b>1,572,958</b>	<b>(10,000)</b>	<b>1,562,958</b>	<b>1,552,073</b>	<b>0</b>	<b>1,552,073</b>	<b>10,885</b>	<b>1</b>
Capital Expenditure	15,293		15,293	13,683	0	13,683	1,610	11
<b>Total Capital &amp; Revenue</b>	<b>1,588,251</b>	<b>(10,000)</b>	<b>1,578,251</b>	<b>1,565,755</b>	<b>0</b>	<b>1,565,756</b>	<b>12,495</b>	<b>1</b>
Court of Session costs	19,741		19,741	32,749	0	32,749	(13,008)	(66)
<b>Total inc Court of Session</b>	<b>1,607,992</b>	<b>(10,000)</b>	<b>1,597,992</b>	<b>1,598,504</b>	<b>0</b>	<b>1,598,505</b>	<b>(513)</b>	<b>0</b>
Income received				(1,292)	0	-1292	1,292	0
<b>NET EXPENDITURE</b>	<b>1,607,992</b>	<b>(10,000)</b>	<b>1,597,992</b>	<b>1,597,213</b>	<b>0</b>	<b>1,597,213</b>	<b>779</b>	<b>0</b>
Budget including SIC salary	1,607,992							