



Scottish Information  
Commissioner

[www.itspublicknowledge.info](http://www.itspublicknowledge.info)

## Waa maxay xorriyadda macluumaadka (FOI)?

- FOI wuxuu xaq kuu siinayaa inaad hay'adaha dowlada ka hesho macluumaad
- FOI wuxuu khuseeya hay'adaha dowladda, ay ku jirto kawnsalada, Dowladda Skotland, kulliyadaha, jaamacadaha, NHS'ta iyo Booliska
- FOI wuxuu ku siinayaa xaqqa aad ku hesho macluumaadka la diiwaangeliyey: kaaso ah macluumaad hab lagu keydiiyey
- Codsiyadaha waa in lagu sameeyaa warqad, email ama hab cod ah
- Haddii aad u baahan tahay in lagugu caawiyo codsi sameynta, waa inaad caawin ka codsato hay'ad dowladeed
- Hay'adaha dowladda waa inay si dhakhsi ah kuu jawaabaan, 20 maalmood shaqo gudaheeda
- Natijada codsiyadaha badankood waa macluumaadka oo la baxsho
- Macluumaadka badankood waxaa lagu baxshaa bilaash, inkastoo ay jiraan xaalado gaar ah ay hay'adaha lacag kugu kharashgarayn karaan
- Macluumaadka waxaa lagu diidi karaa kaliya markii ay jiraan xaalado gaar ah
- FOI wuxuu xittaa hay'adaha dowladda uga baahan yahay inay soo daabacaan macluumaadyo gaar ah, sidaa awgeed uma baahnid inaad macluumaadyadaas codsato
- Haddii sabab walba ha noqotee ku faraxsaneen jawaabta dib u eegida codsiga aad ka sameysey hay'adda dowladda, rafcaan u dir Wakiilka Macluumaadka Skottishka
- Haddii Wakiilka u maleeyo in hay'adda dowladda khaldan yahay iyo laga rabey inay ku siiyaan macluumaadka aad ka codsatay, waxay ku amri karaan inay macluumaadkaas ku siiyaan
- Haddii macluumaadka ku saabsan yahay bey'edda, codsigaaga waxaa looga jawaabi doonaa sida u qabo shuruud kale oo daboolo macluumaadka bey'edda
- La xiriir Wakiilka Macluumaadka Skottishka (Scottish Information Commissioner) si ay ku siiyaa macluumaad iyo taloyin:

### Scottish Information Commissioner

Kinburn Castle, Doubledykes Road

St Andrews, Fife KY16 9DS

t: 01334 464610

fakis: 01334 464611

email: [enquiries@itspublicknowledge.info](mailto:enquiries@itspublicknowledge.info)

[www.itspublicknowledge.info](http://www.itspublicknowledge.info)