

## Agenda for Monthly Senior Management Team Meeting

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**Wednesday 2 June 2021, 1030** – by video conference

### **Standing Items**

1. Minutes, action points update and matters outstanding (ALL)
2. Operational Plan 2021-22 Monitoring Report (All)
3. Operational Risk Register 2021-22 (HOCS)

### **Additional Items**

4. Governance Reporting – assurance report (HOCS)
5. Employee Handbook (HOCS)
6. Policy and Information Team – team resource (HOPI)
7. Payroll Service (HOCS)\*

### **AOB**

- 8.

\*A Committee Report may be circulated but if this is not possible, a verbal update will be provided.