

Agenda for Monthly Senior Management Team Meeting

Wednesday 23 February 2022, 10:00 – by MS teams

Standing Items

1. Minutes, action points update and matters outstanding (ALL)
2. Key Documents – outstanding, due and not completed (ALL)

Additional Items

3. Quality Assurance – Investigations (HOE) / (HOCS) *
4. Internal Audit – Governance and Risk Management Arrangements (HOCS)
5. Key document ad hoc review – Interventions Procedures (HOPI)*
6. New key document – Communications and Engagement Framework (HOPI)*
7. Review of Key Documents – Recruitment and Selection Policy and Procedures (HOCS)
8. Review of Temporary Closure of Office Premises (HOCS)(verbal update)
9. Operational Risk Register 2021-22 (ALL)*
10. Strategic Risk Register 2021-22 (ALL)*

AOB

- 11.

* deferred from QSMTM 2021-22 Q3